

**Meeting Minutes**  
**MILL HALL BOROUGH COUNCIL REGULAR MEETING**  
**June 23, 2026**

Council Members in attendance: Derek Berry, Derek Caris, Tom Evers, Richard Hetzel, Karen Houser, Michelle Kunes, Michael Renninger, Anthony Walker.

Guests in attendance: Helen Honetor, Jaimie Strunk

Media in attendance: Laura Tarantella

Staff in attendance: April Bittner, Brandon Coleman, Dave Miller

The regular meeting of the Mill Hall Borough Council was called to order at 7:00pm by President Berry.

**Guest Comments**

- Helen Honetor shared continued concerns with her neighbors walking and driving through her property.

**MAY 26, 2026 MEETING MINUTES**

It was moved by Mr. Walker and seconded by Mr. Renninger to accept the May 26, 2026 meeting minutes. Motion carried.

**PAYMENT OF BOROUGH BILLS**

It was moved by Mr. Hetzel and seconded by Ms. Kunes to approve payment of bills. Motion carried.

**JUNE 2026 FINANCIAL STATEMENTS**

It was moved by Mr. Caris and seconded by Ms. Kunes to approve the June 2026 Financial Statements. Motion carried.

**UNFINISHED BUSINESS**

It was moved by Mr. Walker and seconded by Mr. Renninger to approve the pool bid advertisement from Aquatic Facility Design with one amendment to change the time of the bid opening to 4pm. Motion carried.

It was moved by Mr. Hetzel and seconded by Mr. Caris to table the discussion on abandoning three alleys in the Borough until July's Council meeting. Motion carried.

It was moved by Mr. Hetzel and seconded by Ms. Houser to send a letter to KCSD requesting \$2000 annually for excess maintenance of the cleanout and sewer line. Fee to be revisited each year. Motion carried.

**NEW BUSINESS**

It was moved by Mr. Walker and seconded by Mr. Hetzel to renew the employee healthcare coverage with Geisinger at a rate of \$974.29 per employee. Motion carried.

It was moved by Ms. Kunes and seconded by Mr. Renninger to allow Bald Eagle Valley Kayak Co. utilize the access area owned by Mill Hall Borough that is adjacent to the Fleming Bridge at Bald Eagle Creek as a seasonal launch location for self-guided and supported paddle trips. Motion carried.

It was moved by Mr. Caris and seconded by Mr. Walker to install a kid's toy at the park with a small plaque in memory of Dorothy Taormina. Paid for out of the memorial donations in her name. Motion carried.

It was moved by Ms. Kunes and seconded by Mr. Hetzel to table the discussion on cleaning up broken limbs and tree trimming in the Borough until the July Council meeting. Motion carried.

It was moved by Mr. Walker and seconded by Ms. Houser to reach out to LTAP for a study at the corner of Elry Alley and Pickwick Street and a study on Beech Creek Avenue if there is no cost. Motion carried.

It was moved by Mr. Walker and seconded by Mr. Caris for property owner at 20-22 E Arch Street to remove their asphalt sidewalk and replace with grass and for property owner at 100 N Chestnut Street to have the option to remove their sidewalk on Chestnut Street or replace it to code. Motion carried.

It was moved by Mr. Walker and seconded by Ms. Houser to send a letter to the owners at 71 Pennsylvania Ave regarding a camper on their property. Motion carried.

It was moved by Ms. Kunes and seconded by Mr. Hetzel to hold a Dumpster Day on October 3, 2026. Motion carried.

#### **EMPLOYEE REPORTS**

- SECRETARY/TREASURER-Ms. Bittner provided a written report.
- PUBLIC WORKS-Public Work Foreman provided an update on the MyWork program, sidewalks, and Weaver St. Mr. Hetzel asked about the ditch on Arch St.
- POLICE-Chief Coleman shared the office had the heating/air unit installed.

**COMMITTEE REPORTS**-each chair provided an overview of their committee meetings.

SEWER/HIGHWAY-Chair Caris

ORDINANCE-Vice-Chair Evers

- ZONING REPORT-written report provided by Light-Heigel
- CODE REPORT-written report by Dave Miller

PARK & RECREATION-Chair Berry

PERSONNEL-Chair Walker

SAFETY-Chair Evers

- FIRE COMPANY-written report provided by Lock Haven Fire Department

It was moved by Mr. Berry and seconded by Mr. Caris to move into executive session at 8:15pm to discuss personnel matters. Motion carried.

It was moved by Mr. Walker and seconded by Mr. Hetzel to exit the executive session at 8:40pm. Motion carried.

It was moved by Mr. Hetzel and seconded by Mr. Walker to accept the resignation of Kevin Hoy. Motion carried.

It was moved by Mr. Walker and seconded by Mr. Caris to start advertising right away to fill the Public Works position. Motion carried.

It was moved by Mr. Caris and seconded by Mr. Walker to approve hiring Brad Rote at a rate of \$20 per hour on an as needed basis to help until a new employee is hired. Motion carried.

#### **GOOD OF THE ORDER**

Mr. Walker asked about the dirt on the High School ballfield.

Ms. Houser asked about fireworks in the Borough. Chief Coleman will get Ms. Bittner information to post on our Facebook page.

Mr. Hetzel is questioned the costs of Light-Heigel and is suggesting Council look into other options.

#### **ANNOUNCEMENTS**

none

#### **ADJOURNMENT**

Motion to adjourn by Mr. Walker and seconded by Ms. Kunes at 8:45pm

Submitted by April Bittner, Secretary/Treasurer