

**Meeting Minutes**  
**MILL HALL BOROUGH COUNCIL REGULAR MEETING**  
**May 26, 2026**

Council Members in attendance: Derek Berry, Derek Caris, Tom Evers, Richard Hetzel, Michelle Kunes, Anthony Walker.

Guests in attendance: Bob Dwyer, Jaimie Strunk, Angela Harding, Bobby Dwyer

Media in attendance: Laura Tarantella

Staff in attendance: April Bittner, Brandon Coleman, Dave Miller

The regular meeting of the Mill Hall Borough Council was called to order at 7:00pm by President Berry.

**Guest Comments**

- Jamie Strunk had questions regarding her sidewalk on Lynn Alley.
- Angela Harding questioned the traffic study on Beech Creek Avenue, the draining issues on Frederick Street, and the heightened traffic due to Wawa coming in.

**April 28, 2026 MEETING MINUTES**

It was moved by Mr. Walker and seconded by Ms. Kunes to accept the April 28, 2026 meeting minutes. Motion carried.

**PAYMENT OF BOROUGH BILLS**

It was moved by Mr. Hetzel and seconded by Mr. Caris to approve payment of bills. Motion carried.

**MAY 2026 FINANCIAL STATEMENTS**

It was moved by Mr. Walker and seconded by Ms. Kunes to approve the May 2026 Financial Statements. Motion carried.

**UNFINISHED BUSINESS**

It was moved by Mr. Walker and seconded by Ms. Kunes to move forward with advertising the pool bid. Motion carried.

It was moved by Mr. Caris and seconded by Ms. Kunes to approve ditch berming in the Borough using Pine Creek Township at an hourly rate of \$650 up to 8 hours. Approved to pay out of Liquid Fuels. Motion carried.

It was moved by Mr. Walker and seconded by Mr. Hetzel to approve the process of abandoning three alleys in the Borough. Motion carried.

It was moved by Ms. Kunes and seconded by Mr. Walker to have the Public Works department start fixing the Borough owned sidewalks using asphalt. Motion carried.

It was moved by Mr. Walker and seconded by Mr. Hetzel to install ballards and fencing at the Memorial to be paid out of the Memorial fund. Motion carried.

It was moved by Mr. Caris and seconded by Ms. Kunes to have the Coleman family remove the grass at the memorial and replace with mulch that will be donated by the family. Motion carried.

It was moved by Mr. Caris and seconded by Ms. Kunes to have the Borough Solicitor review and create an ordinance change relating to noise in the Borough. Motion carried.

**NEW BUSINESS**

It was moved by Mr. Walker and seconded by Ms. Kunes to ratify the approval to allow KCSD CMMS 6<sup>th</sup> grade to reserve all pavilions at the park on May 22, 2026 for their class picnic. No cost. Motion carried.

It was moved by Mr. Caris and seconded by Mr. Hetzel to have Cross Life Ventures create a Mill Hall Borough Facebook page to be administered by Ms. Bittner and Ms. Kunes. Motion carried.

It was moved by Mr. Hetzel and seconded by Mr. Caris to approve the Mill Hall Borough Facebook Administrators Policy. Motion carried.

It was moved by Mr. Walker and seconded by Mr. Caris to make changes to the Personnel Policy relating to flex holidays and police retirement. Motion carried.

It was moved by Mr. Hetzel and seconded by Mr. Caris to sent a letter to the owner at 106-108 Main Street regarding an outstanding sewer balance. Motion carried.

It was moved by Mr. Caris and seconded by Mr. Walker to charge residents for replacement sewer caps after the first replacement. Motion carried.

It was moved by Mr. Caris and seconded by Mr. Hetzel to table the discussion on having Corie Lucas grade the Borough parking lot. Motion carried.

It was moved by Mr. Walker and seconded by Mr. Caris to have the Borough Solicitor review and create a zoning ordinance change relating to off street parking. Motion carried.

It was moved by Ms. Kunes and seconded by Mr. Caris to purchase a heating/air unit for the police office to be paid at completion out of the building fund. Motion carried.

#### **EMPLOYEE REPORTS**

- SECRETARY/TREASURER-Ms. Bittner provided a written report.
- PUBLIC WORKS-Public Work Foreman provided a written report.
- POLICE-Chief Coleman provided an update on the happenings within the police department.

**COMMITTEE REPORTS**-each chair provided an overview of their committee meetings.

SEWER/HIGHWAY-Chair Caris

ORDINANCE-Vice-Chair Evers

- ZONING REPORT-written report provided by Light-Heigel
- CODE REPORT-written report by Dave Miller.

PARK & RECREATION-Chair Berry

PERSONNEL-Chair Walker

SAFETY-Chair Evers

- FIRE COMPANY-written report provided by Lock Haven Fire Department

#### **GOOD OF THE ORDER**

Angela Harding asked if the Borough employees cleaned storm water drains in the Borough and if they would consider looking into hosting clean up days in the Borough by providing dumpsters for the residents.

#### **ANNOUNCEMENTS**

Mr. Caris would like to donate 250 flags to be placed on the Borough property for the 4<sup>th</sup> of July.

#### **ADJOURNMENT**

Motion to adjourn by Mr. Walker and seconded by Mr. Caris at 8:00pm

Submitted by April Bittner, Secretary/Treasurer