

Meeting Minutes
MILL HALL BOROUGH COUNCIL REGULAR MEETING
January 27, 2026

Council Members in attendance: Derek Berry, Derek Caris, Tom Evers, Richard Hetzel, Karen Houser, Michelle Kunes, Mike Renninger, Anthony Walker.

Guests in attendance: Tom Bossert, Bob Dwyer, Lenny Long, Thomas Smith, Sean Kleckner, Kaitlin Conway, Desiree Myers

Media in attendance: Laura Tarantella

Staff in attendance: Brandon Coleman, April Bittner

The regular meeting of the Mill Hall Borough Council was called to order at 7:00pm by President Berry.

Guest Comments

- Thomas Smith first thanked the road crew for an excellent job plowing during the storm and with the clean up. He expressed his concern with the Borough not having a noise ordinance. He feels it is hurting his and his son's business. He is requesting that Council look into creating one and asked to be present during the voting.

DECEMBER 16, 2025 MEETING MINUTES

It was moved by Ms. Kunes and seconded by Ms. Houser to accept the December 16, 2025 meeting minutes. Motion carried.

JANUARY 5, 2026 ORGANIZATION MEETING MINUTES

It was moved by Mr. Caris and seconded by Ms. Kunes to accept the January 5, 2026 Organization meeting minutes. Motion carried.

PAYMENT OF BOROUGH BILLS

It was moved by Mr. Hetzel and seconded by Mr. Walker to approve payment of bills. Motion carried.

JANUARY 2026 FINANCIAL STATEMENTS

It was moved by Ms. Kunes and seconded by Mr. Hetzel to approve the January 2026 Financial Statements. Motion carried.

UNFINISHED BUSINESS

Tom Bossert, Lenny Long and Bob Dwyer reported on the standing of the Mill Hall Community Pool. They presented financials on the donations and shortfall of the project and ways they hope to lessen the gap.

NEW BUSINESS

It was moved by Mr. Caris and seconded by Mr. Walker to accept the highest bidder on Municibid for the 2013 Ford F550 for \$15,100. Motion carried.

It was moved by Mr. Hetzel and seconded by Mr. Renninger to approve the Worker's Comp renewal with AmTrust Financial Services, Inc. at a cost of \$13,415. Motion carried.

It was moved by Ms. Kunes and seconded by Mr. Caris to spend \$16,750.93 of Liquid Fuels funds for purchase of Bulk Ice Control Salt. Motion carried.

It was moved by Mr. Hetzel and seconded by Mr. Caris to spend \$514.95 of Liquid Fuels funds for purchase of Plow Head Light Kit. Motion carried.

It was moved by Mr. Hetzel and seconded by Mr. Walker to spend \$377.70 of Liquid Fuels funds for purchase of two spinner motors for Plow Trucks. Motion carried.

It was moved by Ms. Kunes and seconded by Mr. Renninger for the Annual Collins/Toboz Bridge to Bridge Run to start at Mill Hall Borough (Dave Collins Memorial Bridge) on Route 150 starting at 9am on May 3, 2026. Mill Hall Borough Police Department to provide traffic control. Motion carried.

It was moved by Mr. Caris and seconded by Mr. Hetzel to stop mowing and plowing at the Mill Hall Volunteer Fire Company. Anthony Walker abstained. Motion carried.

It was moved by Ms. Kunes and seconded by Ms. Houser to have four Myworks Program students for 4 weeks up to 20 hours per week. Any additional hours that aren't used in the Borough can be used by Castanea Township. Motion carried.

It was moved by Mr. Caris and seconded by Mr. Walker to have the Borough's Solicitor amend section 1-501 A Planning Commission of the Mill Hall Borough Code of Ordinance with respect to changing the Planning Commission members from 7 to 5. Motion carried.

It was moved by Mr. Walker and seconded by Mr. Renninger to discuss and consider options for parking and use of the borough owned World War II memorial property on Pennsylvania Avenue at the next Ordinance Committee meeting. Motion carried.

It was moved by Mr. Walker and seconded by Mr. Hetzel to table the approval to update the Mill Hall Borough Personnel Policy in relation to emergency call outs and paid time off until more discussion can be had at the next Personnel Committee meeting. Motion carried.

It was moved by Mr. Walker and seconded by Mr. Hetzel to have the Emergency Management Coordinator serve as the Floodplain Administrator and delegating duties and responsibilities to Light-Heigel & Associates, Inc. by Resolution # 2026-07. Motion carried.

It was moved by Mr. Caris and seconded by Mr. Hetzel to extend the deadline to replace sidewalks for the following: 110 Main Street, 205, 207, 217 Main Street, 202 Main Street, 22 Main Street, 25 Main Street, 206 Main Street until spring 2026. Motion carried.

It was moved by Mr. Hetzel and seconded by Ms. Kunes for Derek Berry to serve as Mill Hall Borough's representative to attend the Lock Haven Fire Advisory Board meetings relating to regionalized emergency services. Motion carried.

It was moved by Mr. Walker and seconded by Mr. Caris to purchase 2 shop surveillance cameras for a cost not to exceed \$1674 if donations cannot be found. Motion carried.

It was moved by Mr. Caris and seconded by Ms. Kunes to hire Owen Gill and Gary Mellott as seasonal snow plow drivers. Motion carried.

It was moved by Mr. Hetzel and seconded by Ms. Kunes to hire Tom Evers as a seasonal snow plow driver pending approval from PSAB and the Borough Solicitor. Motion carried.

Council members reviewed a quote from Redmond's Complete Comfort for new heating/ac system for police office.

EMPLOYEE REPORTS

- SECRETARY/TREASURER-Ms. Bittner provided an updated written report noting some changes from her original report.
- PUBLIC WORKS-no one was present for the meeting but the foreman wanted to thank his crew for all their hard work and the residents for moving their vehicles during the snow storm.
- POLICE-Chief Coleman shared that the police department completed their yearly mandated updates, he is working with Lamar Twp and Bald Eagle Twp on some safety issues.

COMMITTEE REPORTS

SEWER/HIGHWAY-Chair Caris reported the committee discussed the bid for the Freightliner, putting the Ford F550 on Muncibid, and turning over the forced main to Suburban Water.

ORDINANCE-Chair Evers reported that the committee discussed reducing the Planning Commission members and use of the WWII Memorial parking area.

- ZONING REPORT-none
- CODE REPORT-none

PARK & RECREATION-Chair Berry shared that the committee discussed the pool, donations for the baseball bathroom, and the TruGreen contract.

PERSONNEL-Chair Walker reported the committee discussed changes to the personnel policy relating to emergency call outs and paid time off, time sheet changes, and floodplain administrator.

SAFETY-Chair Evers shared the committee discussed sidewalks, Derek Berry to represent the Borough at the Lock Haven Fire Advisory Board, and the purchase of shop surveillance cameras.

- FIRE COMPANY-Sean Kleckner introduced himself. He mentioned there were 7 incidents in the Borough and there were a great group of volunteers to help with snow removal of hydrants.

ANNOUNCEMENTS

Mr. Caris asked that we send a letter to Mill Hall Volunteer Fire Company reminding them that the Borough will not be plowing or mowing any longer.

Mr. Berry thanked the road crew and on call drivers for their diligent efforts during the recent snow events. Their work and time is greatly appreciated by the residents and Council.

ADJOURNMENT

Motion to adjourn by Mr. Walker and seconded by Mr. Hetzel at 8:16pm

Submitted by April Bittner, Secretary/Treasurer