

Meeting Minutes
MILL HALL BOROUGH COUNCIL REGULAR MEETING
September 23, 2025

Council Members in attendance: Derek Berry, Tom Bossert, Derek Caris, Tom Evers, Richard Hetzel, Michelle Kunes, Anthony Walker. Absent: Karen Houser

Guests in attendance: Dan Duck, Bill Strunk, Paul Mardis, Dave Miller

Staff in attendance: Bryan Burger, April Bittner, Kevin Hoy

The regular meeting of the Mill Hall Borough Council was called to order at 7:00pm by President Walker.

Guest Comments

- none

AUGUST 26, 2025 MEETING MINUTES

It was moved by Mr. Berry and seconded by Ms. Kunes to accept the August 26, 2025 meeting minutes. Motion carried.

PAYMENT OF BOROUGH BILLS

It was moved by Ms. Kunes and seconded by Mr. Evers to approve payment of bills. Motion carried.

SEPTEMBER 2025 FINANCIAL STATEMENTS

It was moved by Mr. Evers and seconded by Mr. Caris to approve the September 2025 Financial Statements. Motion carried.

UNFINISHED BUSINESS

It was moved by Ms. Kunes and seconded by Mr. Evers to approve Resolution #2025-18 and Agreement relating to the extension of the FCCB Line of Credit for the Mill Hall Community Pool Renovation. Motion carried.

NEW BUSINESS

It was moved by Mr. Berry and seconded by Mr. Evers to approve Trick-or-Treating to be held on October 31, 2025 from 6:00-8:00pm. Motion carried.

It was moved by Mr. Berry and seconded by Ms. Kunes to donate to the Mill Hall Volunteer Fire Company for Truck or Treat if they hold the event. Motion carried.

It was approved by Mr. Caris and seconded by Mr. Evers to approve the PRIMA renewal for Mill Hall Borough's Liability and Property coverage at \$35,559.

It was moved by Mr. Caris and seconded by Mr. Berry to approve the Mill Hall Borough Residents 2025 Leaf Pick-Up on Tuesdays, Nov 4, Nov 18, Nov 25 and Dec 2. Please Put Bagged Leaves at Curb Side. No Tree Branches, Grass Clippings or Garbage Allowed.

SECRETARY/TREASURER REPORT

Mrs. Bittner provided a written report to council.

PUBLIC WORKS FOREMAN REPORT

Kevin Hoy mentioned the t-tag and chevy are fixed, pole saw will be arriving soon, they worked the on the clean out on Elry alley, will be mowing grass at the park if the rain holds off, crack sealing will start next week.

CHIEF OF POLICE REPORT

Officer Burger shared there have been a lot county wide burglaries lately including in the Borough. Childline has been busy as well.

COMMITTEE REPORTS

SEWER/HIGHWAY-sidewalks, crack sealing

ORDINANCE- written reports were provided by Dave Miller, Code Officer and Light-Heigel, Zoning Officer

PARK & RECREATION-Ms. Kunes provided an overview of the discussions from the meeting, park bathroom, pool plans, budget, and line of credit extension.

PERSONNEL-none

SAFETY- written report was provided by the Mill Hall Volunteer Fire Company.

ANNOUNCEMENTS:

President Walker encouraged Council to look at the letters from Goodwill Ambulance and our Solicitor.

President Walker announced: Mill Hall Borough Council will hold a special meeting on September 30, 2025 from 7:00-8:00pm at the Borough Municipal Building, 215 Beech Creek Avenue, Mill Hall, PA 17751.

Council will hold a discussion and take action on the 2026 contracting of Emergency Services for Mill Hall Borough.

It was moved by Mr. Evers and seconded by Mr. Caris to adjourn the meeting at 7:25pm.

Submitted by April Bittner, Secretary/Treasurer