

AGENDA
MILL HALL BOROUGH COUNCIL REGULAR MEETING
JULY 22, 2025

CALL TO ORDER

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

ROLL CALL

BERRY

BOSSERT

CARIS

EVERS

HETZEL

HOUSER

KUNES

WALKER

PUBLIC COMMENT

JUNE 24, 2025 MEETING MINUTES

PAYMENT OF BOROUGH BILLS

JULY 2025 FINANCIAL STATEMENTS

UNFINISHED BUSINESS

Rescind the decision from the June 24, 2025 Council Meeting to vacate Charles Street.

Consider approval to upgrade the surveillance system at the Mill Hall Community Park. Estimate from Keystone Security & Technology for 16 camera's at \$15,637. Modem & Sim card from Verizon at \$599 with a \$500 rebate. Monthly cost of \$45 with Verizon.

NEW BUSINESS

Consider approval to create a sub-committee to evaluate and meet with emergency service providers to look into possible solutions for the Borough to fill the requirements of Mill Hall Borough's ordinances.

KCSD will no longer be managing the Earned Income Tax. Berkheimer was select by the TCC to manage the EIT starting January 1, 2026. Consider approval to have Berkheimer also handle the Borough's Local Service Tax and Business Privilege Tax starting January 1, 2026. Upon this approval, Berkheimer will provide a contact and resolution to be approved at the August Council meeting.

Consider approval to send a letter to the Clinton County Sewer Authority asking them if they would consider taking the last piece of the force main sewer line owned by Mill Hall Borough.

Consider approval to have our Solicitor send a letter to Keystone Central School District regarding continuing sewer issues in reference to Section 18 , sub sections 404, 409, 413 of the Mill Hall Borough Ordinance that was provided by the Borough's Engineer.

Ratify the vote to have Glenn O. Hawbaker resurface Grove Alley for \$6,785.00.

Consider approval to have an elevation survey on the pool, bathhouse and park bathroom.

Recommended by the Ordinance Committee, consider approval to have Solicitor Paul Ryan start the process of changing Ordinance relating to Riff Raff. Chapter 20, sub section 20-102 Definitions. Deletion and replacement with new definition.

Delete current:

Waste materials too large for collection in ordinary containers such as furniture, refrigerators, springs, mattresses, stoves, carpeting, tires, automotive parts and junk cars and the like, from residential, municipal, commercial and institutional premises in the Borough; and it shall not include refuse caused by repair, alteration or new construction of buildings or sidewalks, such as concrete, bricks, lumber, shingles and all other such type of building materials.

Replace with:

Waste and unused materials too large for collection in ordinary containers such as furniture, refrigerators, springs, mattresses, stoves, carpeting, tires, automotive parts, junk cars, assorted metals, plastics, windows, doors, siding, roofing, other building materials.

Recommended by the Ordinance Committee, consider approval to have Solicitor Paul Ryan start the process of changing Ordinance relating to Grass and Weeds. Chapter 10, section 10-103 Notice. Deletion and replacement with new.

Delete Current

The Borough Council, or any Officer or Employee of the Borough designated thereby for the purpose, is hereby authorized to give notice, three times over a two-week period in the newspaper or radio in April or May, to the owner or occupant, as the case may be, of any premises whereon grass, weeds or other vegetation is growing or remaining in violation of the provisions of § 101 of this Part 1, directing or requiring such occupant to remove, trim or cut such grass, weeds or vegetation, so as to conform to the requirements of this Part 1, within five days after issuance of such notice. In case any person, firm or corporation shall neglect, fail or refuse to comply with such notice, within the period of time stated therein, the Borough authorities may remove, trim or cut such grass, weeds or vegetation, and the cost thereof, together with any additional penalty authorized by law, may be collected by the Borough from such person, firm or corporation, in the manner provided by law, may be collected by the Borough from such person, firm or corporation, in the manner provided by law.

Replace with

The Borough Council, or any Officer or Employee of the Borough designated thereby for the purpose, is hereby authorized to give notice each year in a newspaper of general circulation within said Borough ordering the owner or occupant, as the case may be, of any premises whereon grass, weeds or other vegetation is growing or remaining in violation of the provisions of § 101 of this Part 1, directing or requiring such occupant to remove, trim or cut such grass, weeds or vegetation, so as to conform to the requirements of this Part 1, within five days after issuance of such notice. This shall be the only notice given. In case any person, firm or corporation shall neglect, fail or refuse to comply with such notice, within the period of time stated therein, the Borough authorities may remove, trim or cut such grass, weeds or vegetation, and the cost thereof, together with any additional penalty authorized by law, may be collected by the Borough from such person, firm or corporation, in the manner provided by law, may be collected by the Borough from such person, firm or corporation, in the manner provided by law.

Recommended by the Ordinance Committee, consider purchasing seven signs stating Solicitation Permit Required in Mill Hall Borough to be placed at Beech Creek Ave, Route 64 by both Water St entrances, two on Pennsylvania Ave, Church Street and Willow Lane.

EMPLOYEE REPORTS

SECRETARY/TREASURER

- Consider approval to have the Capital Reserve account as its own company in Quickbooks. This will provide a more accurate picture of the financials in the General Fund.
- Consider approval to create a Special Revenue account as its own company in Quickbooks for the pool renovation project. This will provide a more accurate picture of the financials in the General Fund.

PUBLIC WORKS FOREMAN

CHIEF OF POLICE

COMMITTEE REPORTS

SEWER/HIGHWAY

ORDINANCE

- Code Officer Report
- Zoning Report

PARK & RECREATION

PERSONNEL

SAFETY

- Mill Hall Volunteer Fire Company

ANNOUNCEMENTS

EXECUTIVE SESSION (if needed)

ADJOURNMENT

Dates to remember:

SPECIAL Council Meeting-August 6, 2025

Council Meeting-August 26, 2025

Sewer/Highway Committee-August 11, 2025

Ordinance Committee-August 14, 2025

Park & Rec Committee-August 13, 2025

Personnel Committee-August 21, 2025

Safety Committee-August 20, 2025

If you wish to speak during the public comment period, please

- **State your name for the record.**
- **Identify the agenda item or topic you wish to address.**
- **Limit your comments to 5 minutes.**
- **Avoid foul language or derogatory remarks.**
- **Remember...your comments are part of the public record.**