

Meeting Minutes
MILL HALL BOROUGH COUNCIL REGULAR MEETING
June 24, 2025

Council Members in attendance: Derek Berry, Tom Bossert, Derek Caris, Tom Evers, Richard Hetzel, Karen Houser, Anthony Walker. Absent: Michelle Kunes

Guests in attendance: Breanna Hanley, Paul Mardis, Robert Miller, Steve Tasselli, Wayne Williams, Roger Williams, Mary Ann Colucci, David Miller

Staff in attendance: Brandon Coleman, April Bittner, Ryan Kunes

The regular meeting of the Mill Hall Borough Council was called to order at 7:00pm by President Walker.

Guest Comments

Mary Ann Colucci asked for an update on all the water on Kyler Street.

Robert Miller asked for an update on the storm drain under his driveway.

MAY 27, 2025 MEETING MINUTES

It was moved by Mr. Evers and seconded by Ms. Houser to approve the May 27, 2025 meeting minutes. Motion carried.

PAYMENT OF BOROUGH BILLS

It was moved by Mr. Evers and seconded by Mr. Caris to approve the payment of bills for June 2025. Motion carried.

June 2025 FINANCIAL STATEMENTS

It was moved by Ms. Houser and seconded by Mr. Evers to accept the June 2025 financial statements. Motion carried.

UNFINISHED BUSINESS

It was moved by Mr. Berry and seconded by Mr. Hetzel to approve Ordinance number 2025-05-27 in relation to Training Requirements of the Mill Hall Borough Code of Ordinance with respect to fire company training activities. Roll call vote with all yes replies. President Walker abstained.

NEW BUSINESS

It was moved by Mr. Berry and seconded by Mr. Evers to approve TruGreen Commercial to provide weed control in the park at a cost of \$1684.00. Motion carried.

It was moved by Mr. Caris and seconded by Mr. Berry to adopt a commemorative resolution supporting the PA Commission for the United States Semiquincentennial. Motion carried.

It was moved by Mr. Caris and seconded by Mr. Berry to have Borough solicitor start the process of vacating Charles Street. Motion carried.

It was moved by Mr. Berry and seconded by Mr. Evers to table to discussion on upgrading the surveillance system at the Mill Hall Community Park until the Park and Recreation Committee meeting in July. Motion carried.

It was moved by Mr. Evers and seconded by Mr. Hetzel to renew healthcare with Geisinger at a rate of \$1144.88 per employee. Motion carried.

It was moved by Mr. Evers and seconded by Mr. Caris to mail out two Letters of no trespass for the two individuals who damaged the park. Motion carried.

It was moved by Mr. Evers and seconded by Ms. Houser to have Need a Place to Go clean the porta potties twice a week for an additional \$25. Motion carried.

It has been recognized by the Mill Hall Police Chief that Officers Gramley and Porter have successfully completed their six month probationary period. It was moved by Mr. Berry and seconded by Mr. Evers to increase their hourly rate by \$1.00 as per agreement when they were hired. Motion carried.

It was moved by Mr. Evers and seconded by Mr. Berry to accept a letter of resignation from Donald Miller, Park Custodian. Motion carried. It was noted by all Council members what an outstanding job Mr. Miller did at the park. He will be deeply missed.

SECRETARY/TREASURER REPORT

Mrs. Bittner provided a written report to council.

PUBLIC WORKS FOREMAN REPORT

Public Works Foreman provided updates on water issues at Kyler Ave, cross pipe completion on Arch St, and future projects.

CHIEF OF POLICE REPORT

Chief Coleman provided updates on grass and weed citations, the Ironman Race and Motorcycle Run that went through the Brough, and Park issues.

COMMITTEE REPORTS

SEWER/HIGHWAY-President Walker provided an overview of discussions on water issues on Kyler and Peale, continued school sewer issues, sidewalks and crosswalks.

ORDINANCE- Written report provided by David Miller. Mr. Miller highlighted his activity for the month. President Walker provided an overview of discussions on junk ordinance and parking on the monument.

PARK & RECREATION-President Walker provided an overview of discussions on the pool bid, porta potties, and ballfields.

PERSONNEL-President Walker provided an overview of discussions on the police officers probationary period, and health insurance rates.

SAFETY- President Walker provided an overview of discussions on the fire and police reports, and staying safe during the hot weather.

On a motion by Mr. Caris and seconded by Mr. Evers at 7:50pm, Council went into an Executive Session to discuss the Park Custodian position, job description, and hiring process. On a motion by Mr. Berry and seconded by Ms. Houser, the Executive Session was closed.

Council reconvened the regularly scheduled Council Meeting at 8:15pm.

It was moved by Mr. Berry and seconded by Mr. Evers to address the Park Custodia position in the Personnel Committee meeting in July. Motion carried.

GOOD OF THE ORDER

President Walker shared an invitation from Eagle Scout James Turner.

Mr. Berry is recommending that Mill Hall Borough request that members of the Mill Hall Volunteer Fire Company attend the July 22, 2025 Council Meeting. It was suggested the Borough draft a formal letter of invitation.

Mr. Berry is recommending that a formal statement be read at the next council meeting. It was suggest the statement be placed on the agenda.

It was moved by Mr. Caris and seconded by Mr. Evers to adjourn the meeting at 8:20pm.

Submitted by April Bittner, Secretary/Treasurer